

**REGULAR CALLED MEETING
City Council
January 12, 2021**

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, January 12, 2021, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

Stephen E. Haynes	:	Mayor
HD Jones	:	Councilman – Ward 1
Ed McMillian	:	Councilman – Ward 2
Larry Mathis	:	Councilman – Ward 3
Draco Miller	:	Councilman – Ward 4 (by phone)
Walker Willey	:	Councilman – Ward 5
Pat Chesser	:	City Attorney
Emily Crawford	:	City Manager
Christi Wynn	:	City Secretary

with no members absent, constituting a quorum of the City Council.

CALL TO ORDER: Mayor Haynes called the meeting to order.
PLEDGE OF ALLEGIANCE: Pledge of Allegiance was led by Councilman McMillian.
INVOCATION: Invocation was given by Councilman Willey.
ITEMS TO BE WITHDRAWN: None
INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS: None
CITIZENS PRESENTATIONS: None

APPROVAL OF MINUTES:

A motion was made by McMillian, seconded by Jones, to approve the minutes of the Regular Called Meeting on December 8, 2020, and the minutes of the Special Called Meeting on December 15, 2020, as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:

Finance Director, Walter Middleton, was present for questions regarding the checklist. A motion was made by Willey, seconded by Mathis, that the Claims and Accounts dated through January 8, 2021, be approved for payment as submitted. Upon vote, motion carried unanimously.

ORDINANCES AND RESOLUTIONS:

Consider a resolution and award an engineering contract related to the 2021/2022 TxCDBG grant application and project.

Assistant Director of Economic Development, Marshal McIntosh, stated that the Texas Department of Agriculture (TDA) is applying for a 2021/2022 Community Development Fund grant to receive an infrastructure grant in the Fall of 2021 or the Fall of 2022. Brownwood can apply for a \$350,000 grant and it will require a 20% match, which is based

upon the City's population. The City can apply for water, sewer, street, or drainage improvements in a lower-income, residential neighborhood in town. All professional fees related to this grant are expected to be entirely contingent upon the City receiving a grant contract and will be included in the grant budget. The City has awarded Public Management, Inc for grand administration. The next step in the application process is professional procurement for engineering consultants. Staff has sent out proposals to five firms with a deadline to apply on Friday, January 8. Staff will coordinate with Public Management staff to complete engineering procurement and the grant application. Two bids were received for the same amount. Mr. McIntosh recommended awarding the bid to Enprotec/Hibbs and Todd (eHT) due to the long working relationship we have had with them.

A motion was made by Jones, seconded by Mathis, to approve the resolution and award the engineering contract to eHT for the 2021/2022 TxCDBG grant application and project. Upon vote, motion carried unanimously.

RESOLUTION R-21-01

A RESOLUTION OF THE CITY OF BROWNWOOD, TEXAS, AUTHORIZING PROFESSIONAL SERVICE PROVIDER SELECTION FOR A 2021/2022 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM GRANT THROUGH THE TEXAS DEPARTMENT OF AGRICULTURE.

Consider a resolution regarding the annual review of the City's Investment Policy.

Finance Director, Walter Middleton, stated that the Public Funds Investment Act requires a review and re-adoption of our Investment Policy at least once per calendar year. Our current investment policy was amended on November 22, 2016. We are not recommending any changes to it at this time.

A motion was made by Willey, seconded by McMillian, to approve a resolution approving the annual review of the City's Investment Policy. Upon vote, motion carried unanimously.

RESOLUTION NO. R-21-02

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROWNWOOD, TEXAS, REGARDING THE ANNUAL REVIEW OF THE CITY'S INVESTMENT POLICY AND INVESTMENT STRATEGIES.

AGREEMENTS AND CONTRACTS:

Consider approval of lease contracts for field offices for U.S. Congressman Pfluger and State Representative Rogers.

Director of Economic Development, Ray Tipton, stated that newly elected U.S. Congressman August Pfluger and State Representative Glenn Rogers would like to open field offices in Brownwood as their legislative sessions begin. Congressman Pfluger would like to lease the same office space in Brownwood City Hall as former Congressman Mike Conaway and intends to use the same local staff. The term of the lease is for two years with the possibility of an extension if necessary, after any subsequent additional terms as Congressman. State Representative Glenn Rogers would like to lease office space on the

second floor of the Harvey House building. This office has been used by the Small Business Development Center (SBDC) but is currently not staffed. The term of the lease is for two years. This is the establishment of a new field office for our State Representative. It will be used primarily by Representative Roger's Chief of Staff, who is from Brownwood. Mr. Tipton stated that we might consider moving Congressman Pfluger's office to the second floor of the Harvey House after Community Facilities Director, Roland Soto relocates his office.

A motion was made by Mathis, seconded by McMillian, to approve the lease contracts for field offices for U.S. Congressman Pfluger and State Representative Rogers. Upon vote, motion carried unanimously.

CONSENT AGENDA:

Mayor Haynes asked if the item on the Consent Agenda needed to be removed for discussion. There being no requests, a motion was made by Miller, seconded by Willey, to approve the item on the Consent Agenda as presented. Upon vote, motion carried unanimously.

Consider an ordinance on second and third/final recommending amendments to the City's Zoning Ordinance permitting certain concrete batch plants in M-1 restricted industrial district zones.

ORDINANCE NO. 21-01

AN ORDINANCE AMENDING THE CODE OF ORDINANCES OF THE CITY OF BROWNWOOD, TEXAS, BY AMENDING CHAPTER 98, SECTION 98-561(B) OF THE ZONING CODE TO ADD A PERMITTED, CONDITIONAL USE FOR CONCRETE BATCH PLANTS IN M-1 RESTRICTED INDUSTRIAL DISTRICTS; AMENDING SECTION 98-591 TO ADD CONDITIONS THAT MUST BE MET BEFORE A CONCRETE BATCH PLANT MAY BE LOCATED IN AN M-1 RESTRICTED INDUSTRIAL DISTRICT; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A CUMULATIVE/REPEALER CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

BIDS:

Consider awarding a bid for the work and modifications to a 400' guyed tower for the radio infrastructure project and authorize the City Manager to enter into any change orders necessary, as allowed per state purchasing requirements.

IT Director, Richard McCarter, stated that to utilize the existing communication tower located at Round Mountain for the public safety radio project, LCRA is requiring a structural analysis of the tower to meet the requirements of ANSI/TIA-222-G structural standards for steel antenna towers and antenna supporting structures. Based upon the structural analysis, the tower needs maintenance and de-installation of old equipment to meet the wind load of the additional equipment for the new LCRA system. The City went out for bids according to state purchasing requirements on January 4, 2021. Two bids were received. Rio Steel & Tower LTD for \$49,573.09, and Enertech Resources for \$88,161.65. After reviewing each proposal, staff recommends awarding the project to Rio Steel & Tower LTD. Staff has verified references for Rio Steel & Tower LTD. Staff requests the

Council authorize the City Manager to approve any change orders necessary, up to 25% of the original contract price as per state purchasing requirements because neither bidder included the de-installation of old equipment or the bonds as listed in the bid specs. Also, the LCRA has changed the original scope of work, which will decrease the work requirements. The cost for the tower work will be shared proportionally by the City of Brownwood, Bangs, Early, and the County. The City of Brownwood will pay for its portion with a capital lease to be issued at the end of the fiscal year.

A motion was made by McMillian, seconded by Jones, to award a bid for the work and modifications to a 400' guyed tower for the radio infrastructure project to Rio Steel & Tower LTD in the amount of \$88,161.65. Upon vote, motion carried unanimously. The motion was amended with approval by all to include authorizing the City Manager to enter into any change orders necessary, as allowed per state purchasing requirements.

REPORTS:

COVID-19 Update

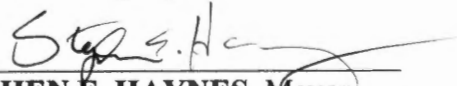
Health Department Administrator, Lisa Dick, stated that there were 60 positive COVID-19 cases reported yesterday. There are currently 564 active cases in Brown County. Yesterday, there were ten deaths reported. Six were from a nursing home and four were not. There were 706 first-round vaccines given, and fourteen people have received both rounds of the shot. Mrs. Dick asked those that want to sign up for the vaccination to please sign up on the City of Brownwood web-site rather than calling the Health Department as they are overwhelmed at this time. She spoke about the CDC guidelines on the order of who will be given the vaccinations first. She encouraged those that can get the vaccination quicker from their doctor's office, to do so. Currently, there are 1,200 people signed up for the vaccination. Mayor Haynes asked if anyone had had any bad reactions to the vaccination. Mrs. Dick stated that none have been reported.

City closed on Martin Luther King, Jr. Day – January 18, 2021

Mayor Pro Tem Miller stated that the ROC Organization will be hosting an event at the Cecil Holman Park at 11:00 a.m. He went over the protocols and requirements for attending the event. He asked for additional Police coverage for the event.

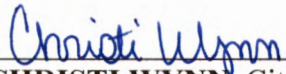
ADJOURNMENT:

There being no further business, Mayor Haynes declared the meeting adjourned.



 STEPHEN E. HAYNES, Mayor

ATTEST:



 CHRISTI WYNN, City Secretary