

**REGULAR CALLED MEETING
City Council
April 9, 2019**

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, April 9, 2019, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

Stephen E. Haynes	:	Mayor
HD Jones	:	Councilman – Ward 1
Ed McMillian	:	Councilman – Ward 2
Larry Mathis	:	Councilman – Ward 3
Draco Miller	:	Councilman – Ward 4
Jerry DeHay	:	Councilman – Ward 5
Pat Chesser	:	City Attorney
Emily Crawford	:	City Manager
Christi Wynn	:	City Secretary

with no members absent, constituting a quorum of the City Council.

CALL TO ORDER:	Mayor Haynes called the meeting to order.
PLEDGE OF ALLEGIANCE:	Pledge of Allegiance was led by Councilman Jones.
INVOCATION:	Invocation was given by Councilman Mathis.
ITEMS TO BE WITHDRAWN:	None

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS:

City Manager Crawford gave a reminder of Chief Nichols reception on April 10th, and the Chamber Banquet on April 11th.

CITIZENS PRESENTATIONS:

Citizen, Steve Harris, presented two articles he found in the Brownwood Bulletin, the first was from this year about the Council ratifying BMDD action to have a Feasibility Study of the Brownwood Hotel, and the second article was from the 1920s when the hotel was to be constructed and the possibilities it could bring. He stated that hopes to see the hotel revitalized and told the Council “thank you, thank you, thank you”.

APPROVAL OF MINUTES:

A motion was made by McMillian, seconded by Jones, to approve the minutes of the Regular Called Meeting on March 26, 2019, as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:

Finance Director, Walter Middleton, was present for questions regarding the checklist. A motion was made by DeHay, seconded by McMillian, that the Claims and Accounts dated

through April 5, 2019, be approved for payment as submitted. Upon vote, motion carried unanimously.

CONSENT AGENDA:

A motion was made by Mathis, seconded by DeHay, that the following item be approved. Upon vote, motion carried unanimously.

Consider authorizing the Mayor to sign FY20 Senior Nutrition Contract for Congregate & Home Delivered Meals with Health & Human Services Commission and also Area Agency on Aging of the West Central Texas Council of Governments. Authorize the City Manager to sign any subsequent addendums, amendments, and acceptance of additional funds during the term of the agreement.

ORDINANCES AND RESOLUTIONS:

Consider a Resolution to declare a vehicle as surplus property to be donated to Greenleaf Cemetery.

Assistant City Manager, Tim Airheart, stated that as a result of recent acquisitions, the City has numerous old cars and trucks. Most of these will be sold to offset the cost of new vehicles. However, it has come to our attention that Greenleaf Cemetery is in need of a work truck. Currently, Greenleaf employees must use their own vehicles when conducting cemetery business, both inside and outside the cemetery. Tommy Bell, Director of Fleet Services, values the truck at approximately \$3,000. Steve Harris, President of the Board of the Greenleaf Cemetery, and the Cemetery Staff are grateful and appreciative of any help we can give them in light of their current situation. There are 147,000 miles on the truck.

Steve Harris stated that over the last five years, the Cemetery has been climbing out of a devastating financial crisis. The City of Brownwood has been a great partner through in-kind donations, etc. Mr. Harris stated that they are extremely grateful for the donated truck.

A motion was made by Miller, seconded by McMillian, to approve a Resolution to declare a vehicle as surplus property to be donated to Greenleaf Cemetery. Upon vote, motion carried unanimously.

RESOLUTION NO. R-19-07

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BROWNWOOD, TEXAS, DECLARING A 2005 CHEVROLET 1500 PICKUP AS SURPLUS PROPERTY AND AUTHORIZING THE DISPOSITION OF SAME.

REPORTS:

Coggin Park Patrol and Recommendations

Assistant Police Chief, James Fuller, stated that Sergeant Mares has put the word out to the department about the disturbances at Coggin Park. The Police Department plans to make it a priority to promote peace by increased patrolling. He stated that the park is very open and sound carries. He looked at the lighting and found it to be adequate. He recommended

signage to reinforce the park rules regarding noise and nuisance at the corner where the issues are. Mayor Haynes stated that we may want to reassess the situation in July or August to make sure the problems have been addressed. Assistant Chief Fuller stated that Mrs. Cox requested the PD have access to the security camera that she installed on her property as another monitoring tool.

Budgetary Control Report

Finance Director, Walter Middleton, presented the City's Budgetary Control Report ending March 31, 2019, 50% complete, which included: 1) Budget Summary - surplus of \$3,537,327 compared to \$4,079,005 last year and represents 58.69% of revenue and 48.54% of expenses. 2) Summary of Revenue – Sewer revenue is down due to the change in the sewer averages around (\$245,000) compared to last year. Landfill continues to outperform, and fuel sales at the Airport are up. A pie chart shows that Ad Valorem Tax revenue is at 27%, Sales Tax is at 14%, and Water Revenue at 13%. 3) Expenditures – are in line with projections. A pie chart shows Total Expenditures with the Water Department 15%, Police Department 15%, and Fire Department 12% being the three largest. 4) Sales Tax Analysis through March - there was around \$18,000 in audit collections creating a surge. Year to date, we are at \$37,090 ahead of last year, but (\$30,723) under budget projections or -1.1%. 5) Water Consumption and Sales Analysis – Water sales are down dramatically (\$258,282) under what we sold last year and nearly -16% on consumption or (91,513) units. We have had a lot of rain this year. We are under budget projections by (\$310,546). 6) Comparative Investment Balance Analysis - There are 66 days in operating funds, same as last year. There are 16 days from designated funds, we now have 82 days of cash reserves compared to 81 days last year.

Department Reports – Water, Wastewater, Wastewater Treatment Plant, Landfill, Sanitation, and Fleet.

City Manager Crawford told the Council that there was a memo at their places explaining some re-organization of the Water and Wastewater Departments staffing and does not require Council action, but to please review.

Director of Utilities, Henry Wied, gave the department reports for Water, Wastewater, and Wastewater Treatment Plant. He went over major accomplishments for the year to include the completion of the Good Shepherd storm drain, WWTP rehab project, Second Street water and sewer line replacement, and the installation of utilities for South Hampton. The Water Utility Department repaired 152 leaks, installed 40 new water taps, responded to 247 sewer choke calls, cleared 133 sewer chokes, and installed 31 new sewer taps. The Utility Department is nearly self-sustaining and is currently restructuring, reducing the number of employees that were once required due to excessive water leaks and sewer problems.

Landfill Supervisor, Todd Thompson, gave the department report for the Landfill. He stated that the Landfill received over 96,350 tons of material in 2018. The Recycling Center recycled 252 tons of cardboard, up nearly ten tons from 2017. The Landfill and Recycling Center generated around \$3.5 Million in 2018. Landfill employees also helped

with the Riverside Park erosion control project, and Development Services with tearing down condemned houses throughout the City. Mr. Thompson estimates that the Landfill has around 97.8 years remaining in the current design footprint.

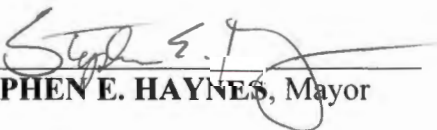
Sanitation Supervisor, Billy Godwin, gave the Sanitation department report. He stated that there is a 50,000 driver shortage in the trucking industry. The City prepares laborers by helping them obtain their CDL license. A major accomplishment for the department is having a surplus of refurbished 1 ½ and 3-yard metal containers available when needed. In 2018, they did 12,769 brush and debris work orders. They hauled 2,943 loads to the landfill. They helped demolish 24 structures equaling 187 loads of debris to the landfill. They repaired 1,752 containers. They refurbished 146 metal containers for \$350, instead of purchasing new containers for \$590. The new truck saved approximately \$1,673 in overtime. The automated truck empties around 610 rollout carts per day.

Assistant City Manager, Tim Airheart, gave the Fleet Department report on behalf of Tommy Bell (out of town). He stated that they developed a training program for ASE certifications. There are nine employees that maintain 542 pieces of equipment. In 2018 they filled 3,500 work orders/repairs and are able to save the taxpayers an average of \$300,000 by keeping the majority of repairs in house. They identified the cause of early diesel injector failure as algae growth in the city owned fuel tanks, and now have a quarterly pump and fuel tank cleaning. They have discovered that buying break cleaner in bulk saves \$2,045 annually and by cleaning up their inventory, they were able to return \$2,200 worth of unused parts. The department was able to purchase a forklift through a Federal Surplus saving over \$10,000. Mr. Airheart stated that the department has not been fully staffed since 2016, as they compete for mechanics.


City to be closed for Good Friday, April 19, 2019.

ADJOURNMENT:

There being no further business to come before the Council at this time, Mayor Haynes declared the meeting adjourned.


STEPHEN E. HAYNES, Mayor

ATTEST:


CHRISTI WYNN, City Secretary