

REGULAR CALLED MEETING
City Council
March 22, 2016

The City Council of the City of Brownwood, Texas, met in a Regular Called Meeting on Tuesday, March 22, 2016, at 9:00 a.m., in the Council Chambers, City Hall, 501 Center Avenue, Brownwood, Texas, with the following members present:

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| Stephen E. Haynes | : | Mayor |
| H. D. Jones | : | Councilman – Ward 1 |
| Ed McMillian | : | Councilman – Ward 2 |
| Draco Miller | : | Councilman – Ward 4 |
| Jerry DeHay | : | Councilman – Ward 5 |
| Emily Crawford | : | City Manager |
| Pat Chesser | : | City Attorney |
| Christi Wynn | : | City Secretary |

with Councilman Larry Mathis absent, constituting a quorum of the City Council.

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| CALL TO ORDER: | Mayor Haynes called the meeting to order. |
| PLEDGE OF ALLEGIANCE: | Pledge of Allegiance was led by Councilman Jones. |
| INVOCATION: | Invocation was given by Councilman DeHay. |

ITEMS TO BE WITHDRAWN:

Item 11B Consider authorizing the Mayor to sign an agreement with United Geo Technologies, LLC for digital area mapping, imagery and GIS data products.

INTRODUCTIONS, ANNOUNCEMENTS, AND RECOGNITIONS: None

CITIZEN PRESENTATIONS:

Daniel Graham spoke about the Austin Avenue road construction project and the Willis Creek Bridge. He expressed his concern with the banks of the Willis Creek area not being planted yet, as bare soil sheds water much more quickly.

Eric Evans spoke about the AmeriCorps VISTA (Volunteer in Service to America) program and stated that they have a VISTA volunteer, Bobby Duffer, who works with Big Brothers Big Sisters. He requested a photo to be taken with the Mayor and Council.

APPROVAL OF MINUTES:

A motion was made by Miller, seconded by McMillian, to approve the minutes of the Regular Called Meeting of March 8, 2016 as presented. Upon vote, motion carried unanimously.

CLAIMS AND ACCOUNTS:

Finance Director, Walter Middleton was present for questions regarding the check list. A motion was made by DeHay, seconded by McMillian, that the Claims and Accounts dated through March 18, 2016, be approved for payment as submitted. Upon vote, motion carried unanimously.

REQUESTS AND PRESENTATIONS:

Presentation of the City Audit for year ended September 30, 2015 from Krischke CPA, PC.

Tony Krischke of Krischke CPA, PC addressed the Council and stated that the Annual Financial Statements had been distributed for review before the meeting. He stated that he had no difficulties and no disagreements with management. There was an adoption of a new Government Accounting Standard regarding pension plans – GASB 68 and requires the reporting of pension liability. This had a significant impact on the City's net position, reducing it by over \$10 million dollars. Mr. Krischke gave his unmodified opinion stating that the financial statements were acceptable. The full opinion is located on page one of the Annual Financial Statement.

A motion was made by DeHay, seconded by Miller, to accept the City Audit for year ended September 30, 2015 from Krischke CPA, PC, as presented. Upon vote, motion carried unanimously.

BIDS:

Consider awarding a bid to pave Calvert Road from Horseshoe Trail to Milam Drive.

City Manager Crawford referred to a map showing that Calvert Road would be straightened and the former Y intersection would be converted into a parking lot for the Soccer Complex. Two bids were received with the low bid from Prater Equipment Company at \$212,436.86. The project includes a section of the Camp Bowie Walking Trail (from Horseshoe Trail to the Soccer Complex) as well as the new alignment between Golding Road and Milam Drive. One significant difference between the two bids was the unit price for curb and gutter (\$18.70 vs. \$51.00 per foot or approximately \$73,000.) The curb must be installed to separate the walking trail from the street to protect the pedestrians. Staff is evaluating an option to execute change orders of up to 25%, so that some of the work can be performed by the Street Department. The primary work that the City plans to do includes the excavation of the old road and rebidding striping with other projects. This will be funded through the 2012 Certificate of Obligation.

A motion was made by Jones, seconded by Miller, to authorize the Mayor to execute the contract with Prater Equipment Company for the Calvert Road project and authorize the City Manager to execute any change orders. Upon vote, motion carried unanimously.

Consider awarding a bid for the construction of a portion of the Camp Bowie Walking Trail.

Mayor Haynes stated that there were some errors in the bid request form and City Staff recommends rejecting all bids and rebidding the project.

A motion was made by DeHay, seconded by McMillian, to reject all bids and re-bid the project. Upon vote, motion carried unanimously.

AGREEMENTS AND CONTRACTS:

Consider authorizing the City Manager to execute an agreement to purchase the right-of-way at the intersection of Longhorn Drive and Calvert Road.

City Manager Crawford stated that the park road on the north side of the soccer field from Calvert Road to Gordon Wood Stadium will be reconstructed and aligned with Longhorn Drive. By purchasing the property, it will align Longhorn Drive as well as the area for this approach to the intersection. Approximately 0.08 acre tract of land is needed. Staff met with the owner, Kyle Cutbirth, and negotiated a purchase agreement subject to authorization by Council. The term of the purchase includes the relocation of a fence by the City. There was discussion about changing the name of the park road at a future meeting.

A motion was made by Miller, seconded by Jones, to authorize the City Manager to execute an agreement to purchase the right-of-way at the intersection of Longhorn Drive and Calvert Road. Upon vote, motion carried unanimously.

APPOINTMENTS:

Consider a Mayoral appointment to the Planning and Zoning Commission

Mayor Haynes recommended Sheri Wells to serve the unexpired term of Hank Hunter. Mr. Hunter had to step down because he has a contract with the City for cleaning services at the Health Department.

A motion was made by McMillian, seconded by DeHay, to ratify the Mayoral appointment of Sheri Wells to the Planning and Zoning Commission. Upon vote, motion carried unanimously.

REPORTS:

Budgetary Control Report

Finance Director Middleton stated that this report is for the period ended February 29, 2016, representing five months of the fiscal year and 41.67% complete. He went over the Budget Summary – stating that we have a surplus of \$3,591,683 for the year compared to last year when we had \$3,738,586. Revenue is up \$15,950,547 compared to last year \$15,436,190. Expenses are up as well at \$12,358,864 compared to last year at \$11,697,604. The increase is primarily due to the pay increases that were granted. Revenue is at 48.68%. Fuel sales were down at the Airport representing 33.33%. The expenses are all in line for this time of year. Sales Tax Analysis – up 6.8% from last year or \$171,924 and up 3.8% over budget or \$100,342. Water Consumption and Sales Analysis – up 37,507 units compared to the winter months of last year and represents

\$107,960 more in water sales. Comparative Investment Balance Analysis – the operating fund has \$7,084,762, and represents 79 days.

Soccer Complex sidewalks

City Manager Crawford stated that the last pour was completed yesterday and all concrete work is complete. The rest of the week they will be working on clean-up. Mayor Haynes asked about bleachers being installed. Parks Director, David Withers stated that some of the bleachers will be purchased, but not all because funds have run out.

The City of Brownwood will be closed for Good Friday, March 25, 2016.

Mayor Haynes stated that the City will be closed for Good Friday, March 25, 2016.

ADJOURNMENT:

There being no further business to come before the Council at this time, Mayor Haynes declared the meeting adjourned.

STEPHEN E. HAYNES, Mayor

ATTEST:

CHRISTI WYNN, City Secretary